



The Scout Association of Australia, Victorian Branch  
**2nd. Prahran Scout Group**  
92 Williams Road  
Prahran, 3181

### **Routine for Online Application – Cub and Scout Prospective Youth Member**

1. Group Leader collects prospective youth member information via Y4 application form..
2. Youth member completes initial tests.
3. Initial joining fee (\$50) paid by Parent to Group Leader.
4. Parent receives a 'uniform order' and buys a uniform.
5. Parent/Guardian receives "Invitation to Join email" from Group Leader.
6. Reminder email sent after 3 days if no action by Parent/Guardian.
7. Parent/Guardian completes application as per email and submits.
8. Group Leader approves application.
9. New member will be sent, within 24 hours, an invitation to create a CareMonkey profile.

**CareMonkey** is a mobile health and safety solution that gives authorised Scout Leaders instant access to important medical and emergency contact details when an incident occurs. CareMonkey makes life easier for families, and Scout Leaders.

Automatically collect emergency information - Collect up-to-date medical and emergency information from parents and guardians.

Instant access for Scout Leaders in an emergency – Scout Leaders are only one button away from knowing who to call, what to do, or what to tell an ambulance paramedic.

Offline Capability - Access emergency information, even when Scout excursions take you off the grid.

Go paperless - Collecting permission and consent forms for every Scout and every excursion is time consuming. CareMonkey streamlines the entire process, saving everyone time and hassle. Parents and guardians love it too!

Make life easier for Scout Leaders – Scout Leaders have better things to do than send, chase and file paperwork for every activity. Make organising events easy and carrying paperwork everywhere a thing of the past.

Automated reminders - CareMonkey automatically follows up missing forms and information.

